**Audit Committee Meeting Notes**

**January 30, 2018**

**Superintendent’s Conference Room**

In attendance:

Members: Rina Beder, Paul Bulova, Jim Needham

Also attending: Sylvia Fassler-Wallach (Asst Supt for Business Operation)

 Philip Silano (District Treasurer)

 Don Hoffman, Partner, Cullen & Danowski

 Richard Coffey, Senior Audit Manager, Cullen & Danowski

Actions:

The Audit Committee reviewed the Independent Accountant’s Report on Applying Agreed Upon Procedures related to Information Technology and Personnel and Benefits

and recommended that same be accepted by the full Board of Ed

* The Report will be finalized and distributed to the full Board for consideration at the February 28, meeting.
* created a corrective action plan, which was submitted to the audit committee and will be submitted to the full Board for approval. The Plan must be submitted to SED within 90 days after the Board accepts the Report.