

Mamaroneck Union Free School District 2020-2021 Budget Planning Calendar

Revised 1/9/20

Sept.-March	o Budget Developing Process ongoing	Superintendent Administrative Staff
Tues., Nov. 19	o Budget Calendar adopted by Board of Education – 7 p.m. Tiered Classroom, MHS	Board of Education
Tues., Feb. 25	o 2020-2021 Budget Meeting – 7 p.m. Tiered Classroom, MHS	Superintendent
Mon., Mar. 2	o Submission of Tax Levy Cap Limit Calculations to Office of NYS Comptroller, SED, NYS Department. of Taxation & Finance	Asst. Supt. for Business
Tues., Mar. 3	o 2020-2021 Budget Meeting – 7 p.m. Tiered Classroom, MHS	Superintendent
Tues., Mar. 17	o 2020-2021 Budget Meeting – 7 p.m. Tiered Classroom, MHS	Superintendent
Mon., Apr. 20	o Nominating Petitions for BOE Candidates and First Statement of Expenditures due on or before 4/20/20	BOE Candidates & District Clerk
Tues., Apr. 21	o Names of Board Trustees be drawn to determine order on the ballot – 9:00 am, Superintendent’s Conference Room o Budget Adoption – 7 p.m. Tiered Classroom, MHS o Property Tax Report Card sent to SED & newspaper within 24 hours of Budget Adoption, but no later than Monday, Apr. 27	Board of Education Superintendent Asst. Supt. for Business
Tues., Apr. 22-28	o Absentee Ballots mailed to permanently disabled. District Clerk to maintain list of names of all individuals provided absentee ballots.	District Clerk
Tues., May 5	o Public Budget Hearing – Tiered Classroom, MHS Budget document available at main offices, Business Office, District Clerk’s office, public libraries, and on District website	Asst. Supt. for Business
Wed., May 6/7	o Budget Newsletter and 6 day notice mailed to community	Dir. of Public Relations
Tues., May 12	o Last day Absentee Ballots may be requested to be mailed to absentee voters	Board of Education District Clerk
Weds., May 13	o Voter Registration: District Clerk’s Office – 7 am – 4 pm, MHS 4 pm – 8 pm.	District Clerk
Thurs., May 14	o Last day voters can register at District Clerk’s Office o List of persons to whom absentee ballots were issued to be available o 2nd Statement of Expenditures due on or before 5/14/20	District Clerk BOE Candidates
Mon., May 18	o Last day absentee ballot can be picked up in the District Clerks Office	District Clerk
Tues., May 19	o Public Budget Vote/Trustee Election 4 Elementary Schools – 7 a.m. to 9 p.m. o Absentee Ballots due by 5 p.m.	District Clerk
Mon., June 8	o 3 rd Statement of Expenditures due on or before 6/8/20	BOE Candidates

Legal Notices Publishing Dates (District Clerk)

Public Hearing and Budget Vote		
	Journal News	Mamaroneck Review
1st	Friday, April 3	Friday, April 3
2nd	Wednesday, April 15	Friday, April 10
3rd	Monday, April 27	Friday, April 24
4th	Thursday, May 7	Friday, May 8